

TB Alert

Private company limited by guarantee

Financial Statements

for the year ended 31 March 2004

**Charity Number : 1071886
Company Number : 03606528**

**Sinclairs
Registered Auditors
32 Queen Anne Street
London
W1G 8HD**

TB ALERT

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COMPANY INFORMATION

YEAR ENDED 31 MARCH 2004

Trustees	Chair Secretary Treasurer	Mr Paul SOMMERFELD Dr Peter DAVIES Ms Geetha RABINDRAKUMAR (appointed 14.1.2004) Dr Kenneth CITRON Ms Jennifer CONWAY Dr Caris GRIMES Mrs Carol HORNER Mrs Margaret KNIGHT Dr John MILLARD Mr Edward SADLER Dr Noel SNELL Mr Owain TUCKER Mrs Gini WILLIAMS
Secretary		Dr Peter Davies
Registered Office		Laytons Carmelite 50 Victoria Embankment London EC4Y 0LS
Company Number		03606528
Charity Number		1071886
Auditors		Sinclairs Registered Auditors 32 Queen Anne Street London W1G 8HD
Bankers		HSBC 31 Euston Road London NW1 2ST
Solicitors		Laytons Carmelite 50 Victoria Embankment London EC4Y 0LS

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REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2004

TB Alert presents its annual report and accounts for the year ended 31st March 2004.

The charity was established as a company on 30th July 1998. It exists to promote awareness of tuberculosis and to support measures to advance the care and treatment of individuals affected by the disease worldwide.

The charity is registered with the Charity Commissioners under No. 1071886 in the original name of *TB Alert*.

The charity is a company limited by guarantee registered in England under No. 3606528.

Directors and Trustees

The Directors and Trustees during the year to 31st March 2004 were:

Paul Sommerfeld	Chair
Dr. Peter Davies	Company Secretary
Geetha Rabindrakumar	Co-opted and appointed Treasurer 14.01.2004
Kenneth Roger	Treasurer until 14.01.2004
Dr. Kenneth Citron	
Dr. Caris Grimes	
Jennifer Conway	
Margaret Knight	
Carol Horner	
Dr. John Millard	
Lucy Morgan	Resigned 13.01.2004
Dr. Noel Snell	
Edward Sadler	
Owain Tucker	
Gini Williams	

New Trustees are elected at the *TB Alert* Annual General Meeting at which all Ordinary Members can vote. Trustees are elected for a period of 3 years, and as such one third of the Trustees are put up for re-election each year.

In addition, an Advisory Board met during the year to review, monitor and recommend projects for *TB Alert* to support.

Strategy Development and Overview of the 2003-4 Year

TB Alert continued to achieve a high level of activity with only a small infrastructure but 2003-4 was a year in which we experienced growing pains, especially as regards maintenance of adequate levels of unrestricted income to match increased resources spent on project and awareness activities.

Founded in 1997, *TB Alert* quickly succeeded in becoming a recognised organisation in the world of TB activity, respected by the media, active in building awareness in Britain of the global TB threat, with a programme of support to treatment projects in Asia and Africa, and an information materials service used by public health services in Britain. All this continued in 2003-4, our fifth full year of activity, but like many other charities after the excitement of start-up, we have eventually had to grapple with the problems of ensuring sufficient income for central core costs and of developing governance structures for the maintenance of continuing activity.

Through the latter part of the year we began a major review of mission, direction and structures. A preparatory group spent several months reviewing all aspects of our operations

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YEAR ENDED 31 MARCH 2004

and preparing for a Strategic Review by the Trustee body. This took place at the end of March 2004 and has been followed through and continued at subsequent meetings of Trustees. Consequent changes to structure and our programme of support are expected during the 2004-05 year. The first immediate outcome was a revised statement of purpose for *TB Alert*:

TB Alert exists to work towards the control and ultimate eradication of TB by increasing access to effective treatment for all.

It is understood that this aim will be pursued by:

- Advocacy – promoting awareness of TB
- Projects and partnerships
- Strategic initiatives
- Information and education
- Building capacity
- Promoting the voice of people affected by TB
- Developing networks of support
- Securing adequate funding

And that:

- We are the only charity in the UK working solely on TB
- We wish to work in a participatory way with communities
- We intend to confront the impact of poverty on access and treatment for TB

Financially, we became aware that our level of project and awareness activity was in danger of outstripping available unrestricted funds for core and seed activity. As a result, we were unable to avoid some draw down from reserves but still ended the year with a comfortable level of unrestricted funds.

We have put in place more rigorous and regular financial reporting systems to ensure improved decision-making and control; and are placing greater emphasis on the raising of core funds.

Reserves policy

The Trustees have established a policy that the free reserves held by the charity should be between 3 and 6 months total unrestricted expenditure, which equates to between £22,000 and £44,000 in general funds. This provides enough funds to allow the charity to continue its current operations in the event of a drop in income. The free reserves at the year end were £38,904 which is above the minimum target level required under the policy.

Notable Events, Advocacy and Fundraising during the 2003-4 Year

TB Alert aims to increase awareness of the global TB epidemic by the general public and by decision-makers so that greater priority is given both worldwide and in Britain to action against this curable disease that is still allowed to kill around two million people every year.

For all involved in *TB Alert* the high point of the year was an event organised in the Lord Chancellor's Apartments in the Palace of Westminster in early December 2003. An invited audience which included two Cabinet Ministers (Ian McCartney MP and Paul Boateng MP), the Chairman of the Liberal Democrat Party (Lord Dholakia), a past-Chairman of the Conservative Party (Lord Parkinson), and many of our leading supporters heard Dr Arpit Matthew of the Nav Jivan project supported by us in India, give a powerful description of the need for action against TB, and Ian McCartney MP speak of his own experience of suffering from tuberculosis.

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The occasion was important in increasing awareness of the global TB challenge among decision-makers. It was also helpful in raising funds; and our Honorary President, Sir John Crofton, used the occasion to make a particular appeal for help with core costs. We are grateful to Astra-Zeneca plc for sponsoring the event.

Also valuable for public awareness and press coverage of TB, were the leading role we took in early March in organising a briefing in Parliament and a visit to a London TB clinic with AR Rahman, the Indian composer and celebrity, when he was announced as Global Ambassador for the worldwide Stop TB Partnership.

A week later, when the World Health Organisation launched a report on the global spread of multi-drug resistant (MDR) TB, we joined WHO spokespeople in London to take a lead in explaining the implications for Britain. Notably, in the then climate of media concern about the pending accession of countries in Eastern Europe to the European Union, we worked hard to avoid over-dramatisation, given that UK MDR numbers have remained steady at around 1½% of total cases for the past decade.

Generally, we continued to generate TB-related stories in the press and to provide a convenient resource service for journalists who frequently turn to us for background information and help in finding experts and patients to interview. We pride ourselves on being as far as possible a friendly, immediate, 'one-stop shop' for media people suddenly faced by a TB story.

A rather different event, held in October 2003 in the Houses of Parliament, whose topic had no direct link to TB but was nonetheless successful in raising both awareness and funds, was a talk on behalf of *TB Alert* by David Burckett-St. Laurent, the youngest person so far to trek to the North Pole.

There was much other encouraging fundraising activity with our best Christmas Appeal so far, an Emergency Appeal for core costs, a number of generous *in memoriam* gifts, numerous gifts from Rotary Clubs and a concert on our behalf by York Rotary, a lunch arranged by the Anglo-Hellenic League, and several street collections thanks to our volunteers.

We were also successful in attracting around £30,000 from philanthropic trusts, as well as other significant grants from the States of Guernsey and Jersey for specific projects. We thank all these supporters.

The year ended with welcome news that the Barts Choir were adopting us as their charity of the year for 2004-5. This will mean some income in that year from collections at the concerts but more important, at the end of the year, we will receive the profits from three major concerts, giving a major boost to our funds for the 2005-6 year. We are very happy to work with the Barts Choir for those concerts and, because TB is a major issue at present in East London, to strengthen the link between choir and hospital.

Programme Support in the 2003-4 Year

TB Alert also aims to support work around the world that will increase the number of individuals with TB who get access to good-quality treatment. The particular focus of our activity has been to support initiatives likely to add a 'human dimension' to the standard World Health Organisation DOTS (Directly Observed Treatment Shortcourse) regimen - by enhancing the role of nurses, paramedical and community workers in supporting patients through the long months of treatment. We have also tended to concentrate our attention on Southern Africa, which due to the link with HIV now has the highest rates of TB in the World, and on the Indian sub-continent which due to its population, continues to have the greatest number of cases.

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REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2004

The past year has seen major developments in our activity, not just in terms of new projects but in setting the groundwork for future progress:

- To facilitate our activities in India, we created a new entity, *TB Alert India (TBAI)*, set up as a Trust under Indian law with a Board of Trustees that includes four eminent Indian specialists in TB work, enthusiastic about developing TBAI as a significant new player stimulating NGO action on TB in India.
- Also in *India*, we continued to seek ways to increase detection of TB among the poorest by encouraging the involvement of local non-governmental and community organisations in TB activity that complements and supports the national programme. We developed a major proposal for such action in the State of Andhra Pradesh. While we were disappointed not to obtain the grant it was originally designed for, we are now pursuing the same principles through the development of consortia of TB-interested NGOs in the State.
- Of particular significance, because it is the first time we have received support from a major statutory funder, was that in collaboration with *LEPRA* and a local NGO, we were successful in gaining a *Community Fund (now Big Lottery)* grant for a community health project in *Krishna District, Andhra Pradesh State, India*. We are responsible for the TB aspects of the work which began on 1st April 2004.
- Other *new projects* included the development of TB facilities and activity at Murambinda mission hospital in *Zimbabwe*, and strengthening of services in an isolated tribal area of *Vizianagram District, India* where Gandhi Memorial Leprosy Foundation is our local partner.
- A further three projects were approved: In Malawi (a pilot for active case-finding), Russia (facilitating continuation of TB care as prisoners are released) and West Bengal (building a consortium of local NGOs engaged in TB work). Unfortunately with our limited resources, 'approval' is only a go-ahead to search for funding. The work itself has to wait.
- This also has to be the case for major developments at, and sometimes even the continuation of, existing projects – such as Nav Jivan Hospital, Jharkhand State, India for which we succeeded in raising funds during the year for a new TB outpatients' clinic.
- Importantly, our Advisory Board introduced improved systems for working with local partner organisations and for monitoring the projects we support, especially as regards cohort reporting of the outcomes of patient treatment.
- A number of *small grants* (under £1000) were made – helping with an art exhibition by children with TB at St. Mary's Hospital, London; a travel grant to help a patient in Hammersmith, London, access treatment; and a couple of small operational studies to improve the care of children with TB in Blantyre, Malawi.

At the end of the financial year, *TB Alert* was supporting nine projects (1 each in Bangladesh, Malawi, Zambia and Zimbabwe; and 5 in India) and seeking funds for a further three.

Assisting TB services in Britain

TB Alert does not provide clinical services but during this year our service for the distribution of patient TB information leaflets used by healthcare units in Britain came to fruition.

We now make available a *series of eleven leaflets*, ranging from a general public-information note and another on basic questions about TB to yet more covering a range of specific issues such as the BCG vaccine, skin-testing, contact-tracing, treatment, and latent TB. These were first developed by the North West London TB Network, then distributed by us nationally in pilot form. On the basis of comments back, the leaflets were re-drafted and we published the current

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YEAR ENDED 31 MARCH 2004

versions in late 2003. They have proved very popular with TB clinics and other health units with many thousands of copies already having been ordered.

Many users would like to have the texts available in a range of languages. We have developed plans for ways to do this but sadly have not so far been successful in finding the necessary finances.

Another small service we provide, arising out of support we gave to a UK project a couple of years ago, is provision of '*treatment diaries*'. These are a simple way to help patients know which capsules to take on which days, and are popular with a number of TB clinics.

Looking Forward

As we move forward, we will be finalising structural changes arising out of the Strategic Review undertaken this year; and as continuation of that review we will be focussing especially on the nature of our programme of support to TB work around the world. We are a small agency and, while happy with the value of our current cohort of projects in their own localities, would like to identify initiatives that have high impact and demonstration value for the development of TB work generally.

We also expect, through building on our recognition with the media and government decision-makers and our alliances with other agencies, to increase further the impact of TB advocacy with a view to increasing the assistance given by Britain and the European Union to TB work worldwide.

While great strides have been made in making proper treatment available in many countries, the incidence of tuberculosis globally continues to grow. Also access to services and detection of cases, especially among the poorest, remains inadequate. *TB Alert*, working very much within the global network of professional TB agencies, will play its part in trying to overcome what remains today one of the greatest threats to human health across the globe.

Organisational Structure

The charity employs 2 staff members in the UK, who both report to the Board of Trustees. The Board meets together 6 times a year in London to discuss the way forward for the charity and to approve funding projects. Each of the trustees works on a voluntary basis.

As the charity does a lot of work in India and the surrounding region, in the year to March 2004 we funded a representative part time in India. This was to enable us to stay more closely in touch with the projects that we are supporting in that area, and to develop our involvement with TB work in India including identification of further projects to support.

In addition to the Board of Trustees, the charity has an Advisory Board, made up of experts in the medical field, which explores and recommends projects to the Board of Trustees. There is also a Fundraising Group which meets on a regular basis to discuss any possible new fundraising opportunities.

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Significant Post Year End Events and Developments

There have been no significant post year end developments. We are delighted to say that income received since April 2004 has been in line with our budget, and as such we have been able to continue to support our projects.

Grant Policy

The following policy has been agreed by Trustees:

Grants are made to not-for-profit institutions in line with *TB Alert's* policy of strengthening the capacity of local organisations. The institutions should be involved in extending community outreach to increase access to good quality TB treatment, as well as increasing the number of individuals receiving good tuberculosis care. The institutions are usually registered non-governmental organisations (NGOs) but may include others such as registered community groups and government ministries. These organisations must be working within the framework of the national programme against tuberculosis of their country.

The policy of *TB Alert* is to work closely with organisations which we support in order to help increase their capacity and expertise.

Grants are made as and when the applications are agreed by the Board of Trustees.

Auditors

Messrs Sinclairs have expressed their willingness to continue as auditors.

Trustees' Responsibilities

Charity Law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources for that period. In preparing these accounts, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- value assets and liabilities in accordance with the Statement of Recommended Accounting Practice by Charities, state whether or not the accounts have been prepared in accordance with any applicable accounting standards and statements of recommended practice and to give particulars of any material departure from those standards and practices and the reasons for such departure; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which are sufficient to show and explain the charity's transactions and to disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the requirements of the Companies Act 1985 and the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2004

This report has been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities – and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the Trustees on 10 November 2004 and signed on their behalf by:

Paul SOMMERFELD
Trustee

Geetha RABINDRAKUMAR
Trustee

50 Victoria Embankment
London
EC4Y 0LS

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INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES

YEAR ENDED 31 MARCH 2004

We have audited the financial statements which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out on page 13.

This report is made solely to the charity's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective Responsibilities of the Trustees and the Auditors

The trustees' (who also act as Directors for the charitable activities of the company) responsibilities for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Trustees' Responsibilities on page 7.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Trustees' Annual Report is not consistent with the financial statements, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charity is not disclosed.

We are not required to consider whether the statement in the Trustees' Report concerning the major risks to which the charity is exposed covers all existing risks and controls, or to form an opinion on the effectiveness of the charity's risk management and control procedures.

We read other information contained in the Trustees' Annual Report and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

Basis of Audit Opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

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INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES

YEAR ENDED 31 MARCH 2004

Opinion

In our opinion the financial statements give a true and fair view of the charitable company's affairs as at 31 March 2004 and of its incoming resources and application of resources, including its income and expenditure, in the year then ended and have been properly prepared in accordance with the Companies Act 1985.

SINCLAIRS

Registered Auditors
32 Queen Anne Street
London
W1G 8HD

DATE 10 November 2004

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STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account)

FOR THE YEAR ENDED 31 MARCH 2004

		General Funds 2004 £	Restricted Funds 2004 £	Total Funds 2004 £	Total Funds 2003 £
Incoming Resources					
Donations	2 a)	68,206	34,754	102,960	125,071
Activities to further the charity's objects:					
Grants for specific project work	2 b)	-	53,961	53,961	40,225
Activities to generate funds					
Sales of leaflets, videos and cards	2 c)	8,600	-	8,600	3,069
Investment income	2 d)	732	-	732	1,136
Total incoming resources		77,538	88,715	166,253	169,501
Resources Expended					
Cost of generating funds					
Fundraising Costs	3 c)	22,096	-	22,096	23,855
Direct Charitable Expenditure					
Project Costs	3 a)	37,969	86,946	124,915	109,712
Awareness Costs	3 b)	17,737	6,900	24,637	15,847
		55,706	93,846	149,552	125,559
Management and Administration Costs					
Administration Costs	3 d)	10,219	-	10,219	10,407
Total Expenditure		88,021	93,846	181,867	159,821
Net (Outgoing) / Incoming Resources		(10,484)	(5,131)	(15,615)	9,680
Net Movement in Funds		(10,484)	(5,131)	(15,615)	9,680
Funds b/f at 1 April 2003		49,388	8,722	58,110	48,430
Funds c/f at 31 March 2004	11	38,904	3,591	42,495	58,110

The charity has no recognised gains or losses other than the results for the year as set out above.

All the activities of the charity are classed as continuing.

The notes on pages 13 - 19 form part of these financial statements.

TB ALERT**BALANCE SHEET****As at 31 March 2004**

	Note	2004 £	2004 £	2003 £	2003 £
Fixed Assets					
Tangible Fixed Assets	6		-		500
Current Assets					
Cash at Bank	7	31,050		55,719	
Debtors	8	36,415		722	
Prepayments and Accrued Income	9	5,609		6,473	
		<u>73,074</u>		<u>62,914</u>	
Creditors : Amounts falling due within one	10	<u>(30,579)</u>		<u>(5,304)</u>	
Net Current Assets			42,495		57,610
Total Assets Less Current Liabilities			<u>42,495</u>		<u>58,110</u>
Funds					
General Fund	11		38,904		49,388
Restricted Fund	11		3,591		8,722
			<u>42,495</u>		<u>58,110</u>

These financial statements have been prepared in accordance with the Special Provisions for Small Companies under Part VII of the Companies Act 1985 relating to Small Entities.

These financial statements were approved by the trustees on 10 November 2004 and are signed on their behalf by:

Paul SOMMERFELD
Trustee

Geetha RABINDRAKUMAR
Trustee

The notes on pages 13 - 19 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDING 31 MARCH 2004

1 ACCOUNTING POLICIES

a **Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2000) and the Companies Act 1985.

b **Income**

Donations and gifts are accounted for when they are received. Tax recoverable on gift aid donations received is provided in full.

c **Capitalisation and depreciation of tangible fixed assets**

All assets costing more than £1,000 are capitalised. Depreciation is calculated so as to write off the cost of an asset over the useful economic life of that asset, as follows:

Computer Equipment	straight line over 3 years
--------------------	----------------------------

d **Expenditure**

- 1 Expenditure is recognised in the period in which it is incurred. Expenditure includes VAT which cannot be recovered.
- 2 Expenditure is allocated to the particular area where the cost relates directly to that area. The salary costs of the fundraiser is allocated across each area, based on time spent, and the amount attributable to each area is as follows:

Project	10%
Awareness	30%
Fundraising	50%
Administration	10%

The salary of the project worker is entirely attributable to the 'project' area.

e **Funds Accounting**

Funds held by the charity are:

Unrestricted general funds

These are funds which can be used in accordance with the charitable objects.

Restricted funds

These are funds that can only be used for particular restricted purposes, within the objectives of the charity. Restrictions arise when specified by the donor, or when funds are raised for particular restricted purposes.

Further explanation of the nature and purposes of each fund is included in the notes to the accounts.

f **Pensions Policy**

The charity operates a money purchase (defined contribution) pension scheme. Contributions payable to the scheme are charged to the Statement of Financial Activities in the period to which they relate. These contributions are invested separately from the charity's assets.

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDING 31 MARCH 2004

2 INCOMING RESOURCES

	Unrestricted funds £	Restricted funds £	Total 2004 £	Total 2003 £
a) Donations				
General Donations	19,132	-	19,132	5,468
Gift Aid recovered on donations	6,746	-	6,746	8,984
Collections	2,338	-	2,338	3,550
<i>General Donations</i>				
Individuals (not gift aided)	4,860	-	4,860	3,900
Trusts	2,750	27,064	29,814	75,104
Rotary	7,585	-	7,585	12,468
Church	219	-	219	286
Companies	11,039	7,690	18,729	6,100
Donated royalties	-	-	-	1,040
Standing orders and payroll giving	8,606	-	8,606	8,171
Sponsored events	4,113	-	4,113	-
Fundraising events	817	-	817	-
	<u>68,206</u>	<u>34,754</u>	<u>102,960</u>	<u>125,071</u>
b) Activities to further the charity's objects:				
Grants from government/statutory bodies	-	53,961	53,961	40,225
	<u>-</u>	<u>53,961</u>	<u>53,961</u>	<u>40,225</u>
c) Activities to generate funds				
Sales of christmas cards, leaflets, videos	8,600	-	8,600	3,069
	<u>8,600</u>	<u>-</u>	<u>8,600</u>	<u>3,069</u>
d) Investment Income				
Interest received	732	-	732	1,136
Total Incoming Resources	<u>77,538</u>	<u>88,715</u>	<u>166,253</u>	<u>169,501</u>

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDING 31 MARCH 2004

3 RESOURCES USED	Unrestricted funds £	Restricted funds £	Total 2004 £	Total 2003 £
Direct Charitable Expenditure				
a) Project Costs				
Nav Jivan Project (Jharkand State TB Control)	2,100	14,180	16,280	5,422
GMLF	-	10,624	10,624	-
Theni Project (India)	-	-	-	8,258
LAMB Project (Bangladesh)	-	-	-	15,640
Bwafwano, Zambia	2,618	23,124	25,742	21,519
VHAD, Delhi	-	-	-	9,328
Subscriptions	-	-	-	617
Murambinda Hospital	20	2,500	2,520	740
Calcutta Rescue	-	13,278	13,278	5,023
Malawi children	72	11,712	11,784	6,181
Durban Conference	-	-	-	736
Treatment Diaries	532	590	1,122	1,810
Clinical Leaflets	3,489	7,790	11,279	8,174
NGO/RNTCP Liaison Workshop	495	446	941	5,554
Chest Heart Stroke Scotland	-	-	-	5,645
Salary Costs	15,028	2,702	17,730	7,177
General Project Costs	3,107	-	3,107	108
India Representative	9,690	-	9,690	7,780
Capacity building in India	818	-	818	-
	37,969	86,946	124,915	109,712
b) Awareness Costs				
Staff Costs	9,722	1,125	10,847	7,926
Open Day Invites	-	-	-	-
2 December event - non staff	-	5,775	5,775	-
Press Work	-	-	-	559
Raising Awareness - General	2,571	-	2,571	3,384
Raising Awareness - Leaflets	255	-	255	85
Newsletter/Annual Report	3,226	-	3,226	3,638
Conferences	1,963	-	1,963	255
	17,737	6,900	24,637	15,847
	55,706	93,846	149,552	125,559
c) Fundraising Costs				
Staff Costs	18,079	-	18,079	13,210
Leaflet Printing - General Fundraising	-	-	-	-
Fundraising Expenses	2,020	-	2,020	9,185
Christmas Card Costs	1,997	-	1,997	1,460
	22,096	-	22,096	23,855

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDING 31 MARCH 2004

3 RESOURCES USED (CONT)	Unrestricted funds £	Restricted funds £	Total 2004 £	Total 2003 £
d) Administration Costs				
Recruitment Costs	9	-	9	184
Staff Costs	3,616	-	3,616	2,642
Bank charges	97	-	97	-
Catering	-	-	-	113
Audit Fee	1,812	-	1,812	1,858
General Admin Costs	72	-	72	148
Stationery	478	-	478	493
Telephone	-	-	-	651
Insurance	308	-	308	286
Postage	1,322	-	1,322	624
Travel	59	-	59	388
General Expenses	1,946	-	1,946	2,194
Professional fees	-	-	-	326
Depreciation	500	-	500	500
	<u>10,219</u>	<u>-</u>	<u>10,219</u>	<u>10,407</u>
 Total Resources Expended	 <u>88,021</u>	 <u>93,846</u>	 <u>181,867</u>	 <u>159,821</u>

4 NET INCOMING RESOURCES FOR THE YEAR

	2004 £	2003 £
This is stated after charging:		
Auditor's remuneration	1,850	1,850
Indemnity Insurance	308	286
Depreciation	<u>500</u>	<u>500</u>

5 STAFF COSTS

	2004 £	2003 £
Wages and salaries	38,365	20,339
Social security costs	7,455	7,952
Pension Costs	4,360	2,664
	<u>50,180</u>	<u>30,955</u>

Number of employees in the UK:

Fundraiser	1	1
Project Administration	1	-

TB ALERT**NOTES TO THE FINANCIAL STATEMENTS****FOR THE YEAR ENDING 31 MARCH 2004**

6 TANGIBLE FIXED ASSETS	Computer equipment £	Total £
COST		
Opening balance 1 April 2003	1,500	1,500
Additions	-	-
Disposals	-	-
Closing balance 31 March 2004	<u>1,500</u>	<u>1,500</u>
DEPRECIATION		
Opening balance 1 April 2003	1,000	1,000
Charge for year	500	500
Disposals	-	-
Closing balance 31 March 2004	<u>1,500</u>	<u>1,500</u>
NET BOOK VALUE		
At 1 April 2003	<u>500</u>	<u>500</u>
At 31 March 2004	<u>-</u>	<u>-</u>
7 CASH AT BANK	2004 £	2003 £
Current Account	31,050	25,608
Money Market	-	30,111
	<u>31,050</u>	<u>55,719</u>
8 DEBTORS	2004 £	2003 £
Trade Debtors	1,139	722
Other Debtors	35,276	-
	<u>36,415</u>	<u>722</u>
9 PREPAYMENTS AND ACCRUED INCOME	2004 £	2003 £
Prepayments	278	265
Gift Aid receivable	5,331	6,208
	<u>5,609</u>	<u>6,473</u>
10 CREDITORS	2004 £	2003 £
Trade Creditors	1,093	44
Accruals	3,260	5,260
Other creditors (amounts due to projects)	23,226	-
Deferred income	3,000	-
	<u>30,579</u>	<u>5,304</u>

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDING 31 MARCH 2004

11 FUNDS BREAKDOWN

	2004	2003
	£	£
Unrestricted Funds	38,904	49,388
South Africa Fund	3,591	3,591
Zambia Fund	-	2,517
Treatment Diaries	-	590
Nav Jivan	-	1,578
NGO/RNTCP Liaison Workshop	-	446
	<u>42,495</u>	<u>58,110</u>

	Restricted Funds at 1 April 2003	Restricted Income	Restricted Expenditure	Unrestricted Expenditure	Total Expenditure	Restricted Funds at 31 March 2004
South Africa	3,591	-	-	-	-	3,591
Bwafwano, Zambia	2,517	20,607	23,124	2,618	25,743	-
Treatment Diaries	590	-	590	532	1,122	-
Nav Jivan	1,578	12,602	14,180	2,100	16,280	-
Clinical Leaflets	-	7,790	7,790	3,489	11,279	-
NGO/RNTCP Liaison Workshop	446	-	446	495	941	-
UK Core	-	1,802	1,802	-	1,802	-
2 December Event	-	6,900	6,900	-	6,900	-
Murambinda Hospital	-	2,500	2,500	20	2,520	-
Malawi children	-	11,712	11,712	72	11,784	-
Calcutta Rescue	-	13,278	13,278	-	13,278	-
GMLF	-	10,624	10,624	-	10,624	-
General Project Expenditure	-	900	900	-	900	-
	<u>8,722</u>	<u>88,715</u>	<u>93,846</u>	<u>9,326</u>	<u>103,173</u>	<u>3,591</u>

	<u>01/04/2003</u>	Un-restricted Income	Unrestricted Expenditure	<u>31/03/2004</u>
Unrestricted	49,386	77,538	88,021	38,904

Purposes of restricted funds

The balances on the restricted funds will be used to continue to fund the project to which they relate. Descriptions of these projects are set out on pages 4 and 5.

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDING 31 MARCH 2004

12 ANALYSIS OF NET ASSETS BETWEEN FUNDS	General Funds £	Restricted Funds £	Total Funds £
Current Assets	46,257	26,817	73,074
Current Liabilities	7,353	23,226	30,579
Net Assets at 31 March 2004	<u>38,904</u>	<u>3,591</u>	<u>42,495</u>